



Programme of Training I

June 29, 2010

Time	Content	Activities
AM-PM	Arrival of participants	
16:00-16:30	Introduction: Welcome by the Organizers Presentation of the Concept and Programme	
16:30-17:30	Get-to-Know-Each-Other Presentations of the present Foundations and their Work	Group practice and presentations and open discussion
18:00	Tour through the “navigli” by boat	Guided tour
19.30	Joint Dinner	Social Event

June 30, 2010

Time	Content	Activities
8:30 –8:45	Introduction Objectives, agenda of the workshop, methodology and models to be presented.	Lecture
8:45–10:45	Presentation of the Framework: Step 1: recognizing the peculiarities of foundation projects; Step 2: linking the vision to the projects; Step 3: developing stakeholder relations Step 4: managing project uncertainties; Step 5: nurturing project knowledge.	Lecture, individual and group practice and open discussion.
10:45-11:15	Coffee–break	
11:15-12:45	Tools & Techniques “ The Roadmap ”: how to define expected benefits and relate them to project objectives and outcomes; “ The Stakeholder Map ”: how to identify and classify project stakeholders “ The Safety Kit ”: how to identify and correctly define project risks “ The Project Journal ”: how to create and share tacit and explicit knowledge	Lecture and open discussion
12:45-14:00	Lunch – break	



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14:00-15:15	<p>“Getting across” Small group practice on applying the tools to foundation projects. Each group will receive the assignment to use one tool on an own project, possibly still in an early development phase, and prepare to present their work.</p>	Group practice and discussion.
15:15-15:30	Coffee – break	
15:30-16:30	<p>Project Presentations Each group will have 10 minutes to present their work/project, with few minutes for Q&A</p>	Group presentation and discussion.
16:30-17:00	<p>“An end and a beginning” Closing of the workshop: feedbacks on applicability (approx 15 min.) Definition of the next activities (with EFC and Fondazione Cariplo)</p>	<p>Summary and discussion. Presentation</p>

