

Training III - Project monitoring and evaluation

Thursday, January 27th 2011

| Time | Content | Activities |
|-------------|---|---|
| 14:00-14:15 | Welcome, objectives and agenda of the workshop | Lecture |
| 14:15-15:15 | Module 1: Monitoring and Controlling your project <ul style="list-style-type: none"> • Definitions • Framework • Tools and Techniques | Lecture, group practice and open discussion |
| 15:15-16:15 | Applying the Tools and Techniques to a real project: Oak Foundation | Lecture and open discussion |
| 16:15-16:30 | Coffee break | |
| 16:30-17:30 | “Tailored Monitoring and Controlling” Small group practice to apply the tools to real projects. Group members will “customise” the tools to their needs and share their work. | Group practice and open discussion |
| 17:30-18:00 | Wrap-up of Module 1 | Q&A and open discussion |
| 20:00 | Dinner | |

Friday, January 28th 2011

| Time | Content | Activities |
|-------------|---|-----------------------------|
| 9:00-9:15 | Opening of Module 2 | Lecture and open discussion |
| 9:15-11:15 | Module 2: Evaluating your project <ul style="list-style-type: none"> • Lessons learned • Measuring success • Evaluating sustainability | Lecture and open discussion |
| 11:15-11:30 | Coffee break | |
| 11:30-13:00 | “Tailored Evaluation” Small group practice to apply the tools to real projects. Group members will “customise” the tools to their needs and present and share their work. | Lecture and open discussion |
| 13:00-13:30 | Learning program closure and feedback | Q&A and open discussion |
| 13:30-14:30 | Lunch | |