



## EFC Membership Application Form

Please complete this form *in type or block capitals* and return pages 1-3 to the European Foundation Centre, 78 Avenue de la Toison d'Or, 1060 Brussels, Belgium; or by fax: +32.2.512.32.65 or by e-mail to [membership@efc.be](mailto:membership@efc.be) Should you have any questions about completing this form, please contact Sarah Impens in the Membership department.

EFC Members agree to adhere to the ***EFC Principles of Good Practice***, a copy of which is annexed to this form. Please attach a copy of your most recent Annual Report, as well as your organisation's Statutes, to your application. Please use additional sheets if necessary when completing the application, or append annexes where applicable.

Upon acceptance as EFC Members, your organisation will be contacted by the EFC Secretariat with the request to supply some additional information for inclusion in the EFC Database. Your primary contact person in relation to the EFC will also be contacted by the EFC secretariat so that EFC membership may be properly tailored to your needs.

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### **1. EFC Membership Status:**

I would like to apply for EFC Membership as a:

**Member** (4,000 € annually)

### **2. ORGANISATION'S DETAILS:**

**2.1 Name of Organisation:** (where applicable please also note your organisation's acronym, for example EFC, AND your name in English, if used)

**2.2 Country of Primary Address:** (country of principal office of the foundation or corporate funder)

**2.3 Primary Address:** (For corporate funders, please give the website address for the section of your website that deals with your philanthropic programmes)

**Street:**

**Tel.:**

**City:**

**Fax:**

**Postcode:**

**General e-mail:**

**Country:**

**Primary Contact's e-mail:**

**Communications Department Contact Name:**

**Website:**

**Communications Department Contact e-mail:**

**2.4 Primary Contact:** (name AND title of primary contact who will represent the organisation in relations with the EFC)

**2.5 Type of Organisation:** (please tick the box that most accurately describes your organisation, based on financial resources, governance and approach to distribution of resources. For an explanation of the categories, see the document called *Typology of Foundations in Europe* (Annex 2))

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**European Foundation Centre, AISBL**

78, Avenue de la Toison d'Or | 1060 Brussels, Belgium | t +32.2.512.8938 | f +32.2.512.3265 | [efc@efc.be](mailto:efc@efc.be) | [www.efc.be](http://www.efc.be)

- Independent family-controlled foundation
- Independent trustee-controlled foundation
- Independent operating foundation
- Independent prize-giving foundation
- Independent limited-duration foundation
- Independent religion-oriented foundation
- Independent corporate foundation
- Independent sheltered foundation
- Independent host-controlled foundation
- Independent gambling/lottery-resourced foundation
- Independent multi-purpose, multiply-resourced foundation
- Governmental foundation
- Community foundation
- Fund-raising foundation
- Corporate foundation
- Foundation with corporate interests
- Direct corporate giving programme

### **3. HISTORY AND MISSION STATEMENT**

**3.1 Established in:** (For corporate funders, please enter the year of establishment of the corporate giving programme)

**3.2 Mission:** (the funder's aims and objectives; its official mission statement. For corporate funders, this refers to the mission statement of the corporate giving programme. The more general information can be included in the background section)

**3.3 Legal Status:** (legal form of the organisation in specific terms, for example PLC, S.A., fondation d'utilité publique, etc. Please do not just write 'foundation')

**3.4 Related Organisation:** (please enter the name of any parent companies, companies created by the funder or by the parent organisation, or networks. This field does NOT include organisations that the funder collaborates with on projects)

**3.5 Type of Business:** (for corporate funders only)

### **4. PROGRAMMES**

**4.1 Geographic Focus:** (the geographical areas of particular interest to the organisation)

**4.2 Programme Areas:** (details of the funder's major interests and activities)

### **5. GOVERNANCE and ADMINISTRATION**

**5.1 Management/Governing Committee:** (names and positions of individuals or committee members who manage and make decisions for the foundation or corporate giving programme)

**5.2 Honorary/Advisory Committee:** (for foundations only - names and positions of the committee that advises the managing committee)

**5.3 Executive Staff:** (names and positions of key senior staff members of the foundation or corporate giving programme)

**5.4 Affiliations:** (membership organisations to which the funder belongs)

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## **6. FINANCIAL INFORMATION**

**6.1 Accounting Year:** (please write the accounting year, if the year is 1995-6 then write 1996 and enter explanatory notes in Notes on Financial Information - see below)

**6.2 Currency:** (currency in which the funder's accounts are published)

**6.3 Sources of Funding:** (details of the sources of the applicant member's income, such as interest on an endowment, lottery proceeds, sales of publications, government funding, donations etc.)

**6.4 Gifts Received: (for foundations only** - value of substantial donations received by the organisation)

**6.5 Total Assets: (for foundations only** - the total value of the foundation's assets or capital endowment)

**6.6 Programme Expenditure:** (please enter total expenditure on operational programmes for the accounting year)

**6.7 Grants Expenditure:** (please enter total expenditure on grants for the accounting year AND the number of grants)

**6.8 Total Expenditure:** (please enter total amount spent on grants and/or operational programmes for the accounting year, INCLUDING ADMINISTRATION COSTS)

*For corporate funders only:*

**6.9 Annual Turnover:** (the total revenue of the company in the accounting year)

**6.10 Pre-Tax Profit:**

## **7. EFC PRINCIPLES OF GOOD PRACTICE**

Your signature below signals that your organisation agrees to adhere to the ***EFC Principles of Good Practice***.

Signature \_\_\_\_\_ Date \_\_\_\_\_

I enclose a copy of our most recent ***Annual Report***

I enclose a copy of our ***Statutes***

*Please send us a copy of your Annual Report and Statutes by mail or e-mail. See contact details on top of page 1.*

*EFC use only:*

**Received:** \_\_\_\_\_

**Submitted for approval:** \_\_\_\_\_

**Approved:** \_\_\_\_\_

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